

Solo Mailing Prices

Hamilton House has no minimum order and will supply any number of addresses and handle any size of mailing that you wish.

SOLO MAILING RATES

| | |
|---|--|
| Insert one item in a C4 poly, C5 white paper or DL paper envelope | 11.0p each |
| Each subsequent item inserted, each standard fold | 0.7p each |
| Use window envelopes (C5 or DL, additional charge) | 1.0p each |
| Use C4 non-window paper envelope (additional charge) | 5.0p each |
| Use C4 window paper envelope (additional charge) | 6.0p each |
| Maintain list in mailsort order for maximum postage discount | 0.5p each |
| Non-standard fold, including A3 to A4 | Please call |
| Storage of materials per week (first 4 weeks no charge) | £1.75 per pallet |
| Return of unused materials | £35 per first box, subsequent boxes £7 |

BUY LISTS ON-LINE FOR IMMEDIATE DOWNLOAD

You can buy school lists on-line for immediate download from Hamilton House. Just go to <http://www.shop.firstandbest.co.uk/sch/> and follow the links.

ORDER FORMS

All orders for solo mailings and for lists (other than on-line purchase of lists) must be confirmed in writing using our standard order forms. These can be emailed to you or can be downloaded from the website - just go to www.hamilton-house.com and click on *order forms*.

PAYMENT WITH DELIVERY DISCOUNT

Gain an extra 5% discount on the cost of envelopes and labour by paying for the mailing at the moment of delivering your leaflets.

MAILING LIST PRICES*

| Ordered per year | Once use | Double set | 1 year license | Eternal re-use | Add phone nos to addresses |
|------------------|----------|------------|----------------|----------------|----------------------------|
| Up to 200 | 11p | 18p | 33p | 55p | 7p |
| 201-500 | 10p | 17p | 30p | 50p | 6p |
| 501-1000 | 9p | 15p | 27p | 45p | 6p |
| 1001-2000 | 8p | 13p | 24p | 40p | 6p |
| 2001-10000 | 7p | 11p | 21p | 35p | 5p |
| 10001-50000 | 6p | 9p | 18p | 30p | 5p |
| 50001-100000 | 5p | 8p | 15p | 28p | 5p |
| 100,000+ | 4p | 7p | 12p | 26p | 5p |

*Certain specialist selections will be charged at our higher rate. Please call 01536 399000 for details.